

Academic Senate Council Minutes
Monday, March 6, 2023
Contra Costa College

The hybrid meeting was called to order in GEB305 at 2:15 p.m. with introduction of guests. Zoom Meeting ID: 711 104 6353

Academic Senate President: Gabriela Segade
CIC/Vice President: Anthony Gordon
Distance Ed: Maritez Apigo
Voting Representatives:
LA: Erica Watson, Randy Carver
SS: Lorena Gonzalez, Camille Santana
AACE: Michell Naidoo, Elisabeth Schwarz
NSAS: Deborah Dixon, Chao Liu
Adjunct Faculty: *Vacant*
CTE: Romus Reece

Non-Voting Representatives:
Council Assistant: Lynette Kral
Classified Senate: Carla Matute, Karen Ruskowski
ASU: *Vacant*

Liaisons (Informational)
ASCCC CCMS Liaison: *Lucy Giusto
ASCCC OER Liaison: Maritez Apigo
ASCCC Relations with Local Senates: *Katie Krolkowski
 *Not in attendance

Voting members attending from remote location: (Voting members are allowed to have "just cause" to join remotely twice a semester.)

Voting members not in attendance: Romus Reece

Non-Voting members not in attendance: All in attendance.

Guests: There were no guests in attendance.

AGENDA ITEMS

Approval of today's Agenda: Erica motioned to approve the agenda; Michell seconded; favored by all in attendance.

Approval of minutes Anthony motioned to approve the minutes; Deborah seconded; Chao abstains; favored by all in attendance.

Public Comments There were no public comments.

Announcements Gabriela welcomed Chao Liu as the second representative for the NSAS Division.

Pedagogy conference- The hyflex conference is scheduled for April 7. Gabriela is having a difficult time finding a keynote speaker. Out of the ten proposals received, seven were excepted. There will be two student panels: Nursing and ESL.

Library Update Erica reported that the library is very busy. Good news is that they are trying to get the co-lab ready for Fall. Bad news is that they are out of money to purchase new videos, so that if there are any videos in Canopy that instructors want to use, please let her know. A couple of databases are being lost, but with the \$40K she was able to purchase databases and streaming, such as academic videos online which is a companion to Phones on Demand. She will be reaching out to the departments for their input.

ASCCC resolution regarding equivalencies – Resolution proposal to be voted on by ASCCC Gabriela is introducing a resolution to be voted on at the Academic Senate for the California Community College Plenary directing the Academic Senate to work with the State Chancellor's Office to give colleges more flexibility and clarify which differences in spelling (for example, accountancy versus accounting) do not constitute a different discipline. She is asking the department chairs at CCC for a list of those degrees that, although spelled differently from the minimum qualifications in the Minimum Qualifications for California Faculty Handbook, are the same as the one(s) required by it.

Report on Faculty Survey on non-instructional tasks Gabriela is working with the UF, Jason Mayfield, and the other two campuses to create a 4-question survey to be sent to faculty on where instructional tasks end and non-instructional (such as marketing outreach recruitment) begin by identifying things that can be streamlined or simplified, not necessary, or not the faculty's responsibility.

Committee Reports:

CTE No report.

Curriculum Chair Anthony reported that the position for a SLO Coordinator needs to be filled. There was discussion on problems submitting data for SLO in eLumen. Karen said that the district driven schedule upload didn't work well this semester in getting your roster updated.

Distance Education Coordinator Maritez reported on reassigned time positions that need filling. The DE is updating their 5-Year Strategic Plan that is expiring this year. She asked for comments and input from ASC to drop in comment box regarding the first draft. She also shared the March 2023 DE PD workshops.

- [February 2023 Consortium Key Messages](#) Shared consortium key messages.

- [CCC DE Strategic Plan Brainstorm](#) with commenting enabled

OER and ZTC Coordinator Maritez reported

- [Spring 2023 \\$20K Planning Budget](#) Maritez is seeking ASC endorsement for the \$20k budget that is coming from the Chancellor's Office to be used for the planning phase. Lorena motioned ASC endorsement of the \$20K Planning Budget; Michell seconded; favored by all in attendance.

ADJOURNMENT The meeting adjourned at 3:30 pm. The next meeting is scheduled for March 20 in SAB211/Zoom